Parties are required to submit a proposed division of assets and liabilities under UTCR 8.010(3). Some counties require no particular form; others prescribe the form; and different counties require different forms. The following spreadsheet is offered as a tool to help practitioners gather and organize information.

Carefully review the Supplementary Local Rules (SLRs) in each jurisdiction for requirements: <https://www.courts.oregon.gov/rules/Pages/slr.aspx>

**If parties can agree on the value of each asset and liability, use a format like this:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Assets**  (Name as specifically as possible) | **Value** | **Petitioner’s**  **Claim** | **Respondent’s Claim** | **Court Award** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |
|  | **Liabilities**  (Name as specifically as possible) | **Value** | **Petitioner’s**  **Claim** | **Respondent’s Claim** | **Court Award** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

**If parties cannot agree on the value of each asset and liability, use a format like this:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Assets**  (Name as specifically as possible) | **Petitioner’s Value** | **Petitioner’s**  **Claim** | **Respondent’s Value** | **Respondent’s Claim** | **Court Award** |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |
|  | **Liabilities**  (Name as specifically as possible) | **Petitioner’s Value** | **Petitioner’s**  **Claim** | **Respondent’s Value** | **Respondent’s Claim** | **Court Award** |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |

**IMPORTANT NOTICES**

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